

**Participation Form to Create a Parklet for *Park(ing) Day*  
In the Third Avenue Village, Chula Vista**



*Park(ing) Day* is an international annual event that encourages community organizations, business owners, designers, artists, planners, horticulturalists, and students to transform one or more metered parking spaces into beautiful and/or playful parklets for a single day on the 3rd Friday of September of every year.

This event is **not** an extension of private outdoor dining and sales of food and drinks is not allowed. It creates a mini-park and public space for one day to be used and enjoyed for a variety of different uses. That stated, the parklet **can** truly benefit a business who wants to create a parklet or support another organization or firm who creates the parklet in front of their business.

The Third Avenue Village Association (TAVA) is processing a Special Event permit with the City of Chula Vista and the permit fee is covered by the San Diego Chapter of the American Society of Landscape Architects.

**CREATOR FORM**

There are many parking spaces identified by the City of Chula Vista to be used for *Park(ing) Day* parklets, once you have reviewed the map of available parking spaces, please provide the prevailing/closest business name and address which fronts the parklet location. You can choose more than one *adjacent* parking spaces to use for your single parklet creation.

**Name and Address of Primary Business Fronting Parklet:**      **Number of Parking Spaces Desired:** \_\_\_\_\_

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**Full Name of Your Organization/Firm Creating the Parklet:**      **Contact Email & Phone#**

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**Point(s) of Contact for Your Organization:**      **Signature of Primary Contact:**

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A Certificate of Liability insurance policy for \$1,000,000 is required to indemnify two sponsoring organizations. Use the wording underlined naming Third Avenue Village Association, 353 Third Ave., Chula Vista CA 91910-3932 on one certificate and the second certificate naming The City of Chula Vista Attn: Janice Galleher, 276 Fourth Ave MS F-106, Chula Vista CA 91910 USA as additional insureds for the event on September 17, 2021.

Please complete this form and forward the form and the 2 liability insurance certificates to Kelly Lannom at TAVA [events@thirdavenuevillage.com](mailto:events@thirdavenuevillage.com) by September 10.

Once your parklet location has been identified and confirmed by TAVA, your organization can set up as early as you wish on the morning of September 17, 2021. Break-down should be done any time that evening. The space must be empty and clean by the morning of September 18, 2021.

If you have any questions or concerns, please contact Kelly Lannom, Interim Executive Director and Director of Events of the Third Avenue Village Association at 619-843-0535 or 619-271-9493, [events@thirdavenuevillage.com](mailto:events@thirdavenuevillage.com)

